

Wedding Agreement

The First Congregational Church of Kalamazoo (hereinafter called the Church) agrees to furnish facilities for the rehearsal ___, wedding ___ of:

Bride/Groom: _____ Address: _____ Phone: _____

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Contact e-mail address/addresses: _____

1. Facilities to be used, day(s) and hours:

Rehearsal: Date: _____ Time: _____ Hours: _____

Sanctuary _____ Chapel _____ Other Room(s) _____

Wedding: Date: _____ Time: _____ Hours: _____

Sanctuary _____ Chapel _____ Other Room(s) _____

It is agreed that there will be no trespassing into areas of the Church other than those designated above.

2. Name of Minister officiating: _____

3. The wedding music will be provided by:

_____ The Church Organist

_____ A guest organist (name: _____ phone: _____)
who has been approved by the Church organist and/or Director of Music.

_____ Vocal soloist: (name: _____ phone: _____)

4. Any damage done to the Church property by the wedding party, guest organist or invitees shall be paid for by the wedding party. Any furniture or equipment that is moved by the wedding party shall be returned to its original location. The large TV in the Gilmore Lounge is not available for use.

5. The wedding party waives any right to damages for injuries suffered while on Church property and by executing this Agreement promises to hold the Church harmless in the event a member of the wedding party or its invitee is injured.

6. It is agreed that alcoholic beverages will NOT be served or privately consumed on the Church premises.

Wedding Fees: _____

Upon return of wedding agreement, a non-refundable deposit of \$200.00 must be made. Upon receipt of agreement and deposit, the Church is then reserved for you for that date. All remaining fees are payable to the Church at least 30 days before the date of the wedding.

Church Administrator or
Wedding Hostess

Wedding Party

Date